

## **ATHENS VILLAGE BOARD MEETING JANUARY 12, 2011**

**PRESENT:** Mayor Andrea Smallwood, Trustee Robert June and Trustee Gail Lasher. Trustee Tom Sopris and Herman Reinhold were absent.  
Fire Chief John Greco was present.  
Police Chief Roger Masse attended the meeting at 7:15 PM.

*PLEDGE* to the Flag.

Department head meeting.

### **PUBLIC:**

1. *Brock Jussola, representing Delaware Engineering*, attended the meeting to review the bidding documents with the Village Board. The advertisement accepting bids for the WWTP-phase II project will be published in the newspaper tomorrow and as such the Pre-bid Meeting will be held on February 3, 2011 at 10AM and the Bid Openings will be held on February 10, 2011 at 10AM.

The project was discussed at length and the Mayor stated that she would be attending both meetings.

### **CORRESPONDENCE:**

1. B.A. Electrical. Re: Invoice and details regarding work performed.
2. NYS EFC- Suzanna Randall. Re: Acknowledgement of receipt of Green Innovation Grant Program 2010.
3. George Obremski. Re: Noise issue/ Sleepy Hollow Lake.
4. EAP Services of the Mid-Hudson Valley. Re: Contract renewal agreement. The Village Board agreed to authorize the Mayor to sign the renewal contract.
5. Greene County Legislature. Re: Resolution #593-10 Authorizing relevy of unpaid village taxes for the year 2010.
6. Copy of letter sent to the Town of Athens per lease agreement.
7. Melissa Donovan – Zumba class. Re: Request to use gym. MOTION made by Trustee June, seconded by Trustee Lasher, Mayor Smallwood votes aye authorizing Ms. Donovan to use the gym as requested.
8. John Merritt. Re: Request to use gym. Village Clerk was instructed to get more information from applicant.
9. NYSDEC. Re: Permit Extension. Copy of letter written to Mr. & Mrs. Apfel.
10. Athens Community Foundation. Re: Rejection of application for funding for the Community Center Building.
11. NYS Department of Public Service. Re: Winter outreach and education campaign.
12. Athens Community Foundation. Re: Flower program award of grant money.

13. Greene County Real Property Tax Service. Re: 2011 Senior Citizen & Disabled Tax Exemption Maximum Income Limits. A RESOLUTION was made Trustee Lasher, seconded by Trustee June, Mayor Smallwood votes aye. To increase the Senior Citizen & Disabled Tax Exemption Maximum Income Limit to the Greene County recommended maximum income limit of \$20,500.00. RESOLUTION passes.
14. Columbia-Greene Humane Society. Re: Contracts for the year 2011. Village Board agrees to authorize the Mayor to sign contract and send back to the Columbia-Greene Humane Society.
15. Victor Cornelius- Endeavor. Re: Grant writing proposal. Decision to be made at a later date when there is a Full Village Board.
16. NYCOM. Re: Cap.
17. GEA Water Solutions.
18. Greene County Planning Department. Re: Filing of Sub-division – Academy Heights-II.

### **OTHER BUSINESS:**

MOTION made by Trustee June, seconded by Trustee Lasher, Mayor Smallwood votes aye to approve payment of the following vouchers:

GENERAL FUND- Abstracts #1628 and 1629. Vouchers numbered 9910432 through 9910467 and vouchers numbered 9910471 and 9910474 totaling \$482,241.93.

WATER FUND – Abstracts #10211. Vouchers numbered 9910468 and 9910470 totaling \$226.88.

SEWER FUND – Abstract #10184. Voucher number 9910469 equaling \$463.92.

The Village Board scheduled yard sale day on August 27, 2011.

A RESOLUTION was made by Trustee June, seconded by Trustee Lasher, Mayor Smallwood votes aye to send an RFP to local banks for financing the balance of the cost of purchasing the Parking Lot.

Chief Masse mentioned that he would like the Village Board to canvas Mike Veeder from the Civil Service list as an appointment to the Athens Police Department at the next Village Board Meeting.

A MOTION was made by Trustee Lasher, seconded by Trustee Lasher, Mayor Smallwood votes aye to approve pay application #1 to C.D. Perry for \$336,411.15 (Riverfront Park).

A RESOLUTION was made by Trustee June, seconded by Trustee Lasher, Mayor Smallwood votes aye to adopt the revised Procurement policy for the Village of Athens (attached).

A RESOLUTION was made by Trustee Lasher, seconded by Trustee June, Mayor Smallwood votes aye to adopt the Claims processing Policies and Procedures Guide.

Mayor Smallwood made mention of the fact that there will be a vacancy on the Planning Board due to the fact that Colm O'Malley will be leaving. Therefore the Village Board will need to appoint someone to fill his position hopefully at the next Board Meeting.

The revised Procurement Policy and the Claim Processing Policies and Procedures Guidelines will be distributed to all Department Heads with a memo stating that all purchases must strictly adhere to these two reference guides.

Mayor Smallwood stated that DPW Director Dennis Proper received 3 bids from vendors to fix the garage doors at the DPW garage:

\$900.00 – Darmstadt doors

\$700.00 – Hudson Valley doors

\$625.00 – Madsen overhead doors.

MOTION made by Trustee June, seconded by Trustee Lasher, Mayor Smallwood votes aye to have Madsen overhead doors replace lower panel on the door that has rusted away.

Financial Reports for the month of December have been distributed to all Board Members.

RESOLUTION made by Trustee June, seconded by Trustee Lasher, Mayor Smallwood votes aye, that based upon the record of activities for the past 3 months submitted by Michael Ragaini (Sept., Oct. and Nov.) the Village Board establishes the standard work day for the appointed position of Code Enforcement Officer as 5.32 days. This figure will be reported to the NYS and Local Employees' Retirement System on their monthly report as submitted by the Clerk.

A MOTION was made to adjourn the Meeting at 9:00PM.

Good night one and all!!

MJW