

**VILLAGE OF ATHENS**  
**MINUTES - ORGANIZATIONAL MEETING 2018-2019**  
**APRIL 2, 2018**

Call to Order by Mayor Peter Alberti

*Pledge of Allegiance*

Oaths of office have been signed by Trustee Gail Lasher and Trustee Stephan Bradicich and will be filed by the Clerk-Treasurer.

**PRESENT:** Mayor Peter Alberti, Trustee Marla Butler, Trustee Gail Lasher, Trustee Shannon Spinner and Trustee Stephan Bradicich.

**Proposed Resolution:** Approval of the Mayoral Appointments

BE IT RESOLVED, that the appointments listed below are approved for the terms indicated.

<u>Position</u>	<u>Appointee</u>	<u>Term</u>
Village Attorney	Tal Rappleyea	1 Year
Code Enforcement	Michael Ragaini	1 Year

Offered by: Trustee Lasher  
Second: Trustee Butler  
Record of vote: All in favor

**Proposed Resolution:** Appointment to the Zoning Board of Appeals

BE IT RESOLVED, that Michael Siciliano be re-appointed to the Zoning Board of Appeals for a term of five (5) years (2018-2023).

Offered by: Trustee Lasher  
Second: Trustee Butler  
Record of Vote: All in favor

**Proposed Resolution:** Appointment to the Waterfront Advisory Committee

BE IT RESOLVED, that Ann Meyers be re-appointed to the Waterfront Advisory Committee for a term of five (5) years (2018-2023).

Offered by: Trustee Lasher  
Second: Trustee Butler  
Record of Vote: All in favor

**Proposed Resolution:** Appointment to the Waterfront Advisory Committee

BE IT RESOLVED, that Sam Sebren be appointed to the Waterfront Advisory Committee to fill the term left by Stephan Bradicich for a term to expire in April 2022.

Offered by: Trustee Butler  
Second: Trustee Spinner  
Record of Vote: All in favor

**Proposed Resolution:** Appointment to the Tree Committee

BE IT RESOLVED, that MaryEllen Gallagher be appointed to the Tree Committee for a term of three (3) years (2018-2021).

Offered by: Trustee Spinner

Second: Trustee Bradicich

Record of Vote: All in favor

**Proposed Resolution:** Designation of Official Newspapers

BE IT RESOLVED, that The Daily Mail is designated as the official newspaper for the Village of Athens

Offered by: Trustee Lasher

Second: Trustee Spinner

Record of Vote: All in favor

**Proposed Resolution:** Designation of the Official Depositories of Funds for the Village of Athens

BE IT RESOLVED, that The National Bank of Coxsackie and The Bank of Greene County are the official depositories for funds of the Village of Athens.

Offered by: Trustee Butler

Second: Trustee Bradicich

Record of Vote: All in favor

**Proposed Resolution :** Establishment of Meeting Times and Location

BE IT RESOLVED, that the second and fourth Wednesdays of each month at 6:30 pm will be the time and that Municipal Building, located at 2 First Street will be the place for the regular monthly meetings of the Board of Trustees, and

IT IS FURTHER RESOLVED, that the first meeting of each month will be set aside to receive the reports of the department heads and that the second meeting of each month will receive public input.

IT IS FURTHER RESOLVED, that the meeting to be normally held on November 28, 2018 and the meeting to be normally held on December 26, 2018 be cancelled due to their proximity of observed holidays.

Offered by: Trustee Lasher

Second: Trustee Spinner

Record of Vote: All in favor

**Proposed Resolution:** Establishment of the Mileage Reimbursement Rate

BE IT RESOLVED, that the mileage reimbursement rate will be set at the prevailing rate of the Internal Revenue Service for the use of a personal vehicle by employees performing official duties on behalf of the Village of Athens. The current prevailing rate is \$.54.5 per mile.

Offered by: Trustee Butler

Second: Trustee Spinner

Record of Vote: All in favor

**Proposed Resolution:** Designation of Official Posting Locations

BE IT RESOLVED, that the official posting locations for the Village of Athens will be the Athens Municipal Building, The National Bank of Coxsackie, D.R. Evarts Library, Stewart's, U.S. Post Office.

Offered by: Trustee Spinner  
Second: Trustee Lasher  
Record of vote: All in favor

**Proposed Resolution:** Approval of Procurement Policy

BE IT RESOLVED, that the current Procurement Policy is approved,  
Offered by: Trustee Butler  
Second: Trustee Spinner  
Record of Vote: All in favor

**Proposed Resolution:** Approval of Investment Policy

BE IT RESOLVED, that the current Investment Policy is approved.  
Offered by: Trustee Lasher  
Second: Trustee Butler  
Record of Vote: All in favor

**Proposed Resolution:** Establishment of Official Holidays for Non-Teamster Workers

BE IT RESOLVED, that the following holidays are established for the Village of Athens, New Year's Day, Martin Luther King Day, President's Day, Memorial Day, July 4<sup>th</sup>, Labor Day, Columbus Day, Election Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas, ½ day before Christmas and New Years.  
Offered by: Trustee Butler  
Second: Trustee Spinner  
Record of Vote: All in favor

**Proposed Resolution:** Advance Payment of Utility Bills

WHEREAS, the Village of Athens has determined that authorization to make payment, in advance of the audit of claims, for public utility and postage charges is necessary,

WHEREAS, all such claims will be presented at the next meeting,

BE IT RESOLVED, that the Village of Athens approves the advance payment of claims from public utility and postage charges  
Offered by: Trustee Lasher  
Second: Trustee Bradicich  
Record of Vote: All in favor

**Proposed Resolution:** Establishment of Yard Sale Day.

BE IT RESOLVED, that the Village of Athens establishes August 25, 2018 as the date and August 26, 2018 as the rain date for the annual yard sale.  
Offered by: Trustee Spinner  
Second: Trustee Bradicich  
Record of Vote: All in favor

**Proposed Resolution:** Adoption of the Meeting Rules of Procedure.

BE IT RESOLVED, that Village of Athens adopts the attached Rules of Procedure to govern the conduct of its meetings and,

IT IS FUTHER RESOLVED, that the Mayor and the Board of Trustees will evaluate the Rules of Procedure and make changes as needed, from time to time, by resolution.

Offered by: Trustee Butler

Second: Trustee Lasher

Record of Vote: All in favor

**Proposed Resolution:** Establishment of the Date for the Next Organizational Meeting.

BE IT RESOLVED, that the next organizational meeting will be held at 6:30 P.M., April 1, 2019.

Offered by: Trustee Spinner

Second: Trustee Butler

Record of Vote: All in favor

The following committee appointments are announced by Mayor Alberti. All terms are for one year.

Buildings and Grounds	Stephan Bradicich	
Code Enforcement	Peter Alberti	
Department of Public Works	Stephan Bradicich	Peter Alberti
Budget/Finance and Audit	Mary Jo Wynne	Peter Alberti
Insurance	Marla Butler	
Parks, Trees and Civic Improvements	Stephan Bradicich	
Public Safety/Police	Gail Lasher	
Public Safety/Fire	Marla Butler	
Water and Sewer	Shannon Spinner	
Safety Committee	Stephan Bradicich	

The following assignment and liaisons are announced by Mayor Alberti. All terms are for one year.

Athens Community Foundation	Gail Lasher	
Athens Cultural Center	Gail Lasher	
County Planning Board Member	Peter Alberti	
Employee Handbook	Marla Butler	Mary Jo Wynne
Parking Lot Improvements	Stephan Bradicich	
Revolving Loan Fund	Marla Butler	
Senior Citizen Issues	Shannon Spinner	
Athens Street Festival	Shannon Spinner	
Town of Athens	Gail Lasher	
Youth and Recreation	Marla Butler	
Athens Performing Arts Committee	Marla Butler	
Planning Board	Shannon Spinner	
Zoning Board	Marla Butler	
Waterfront Advisory Committee	Stephan Bradicich	
Tree Committee	Gail Lasher	Stephan Bradicich
DPW building	Peter Alberti, Stephan Bradicich, Anthony Proper, Robert Scott, Tal Rappleyea, William Tompkins	

The VB discussed the Tentative Budget.

A MOTION was made to enter into Executive Session by Trustee Lasher, seconded by Trustee Spinner all in favor to discuss personnel issues.

A MOTION was made by Trustee Butler, seconded by Trustee Spinner, all in favor, to exit the Executive Session and resume the regular work meeting.

A MOTION was made by Trustee Butler, seconded by Trustee Spinner, all in favor, to schedule the Public Hearing for the Tentative Budget on April 18, 2018 at 6:00PM.

**Adjournment**

Time: 7:25 PM

Motion by: Trustee Spinner

Seconded by: Trustee Butler

All in favor