

**VILLAGE OF ATHENS
APPOINTMENTS & COMMITTEES
ORGANIZATIONAL MEETING –APRIL 3, 2017 (2017-2018)**

Call to Order

Pledge of Allegiance

Resignation of Peter Alberti as Trustee for the Village of Athens has been submitted to the Village Clerk-Treasurer

Judge Constance Pazin issued the Oaths of Office to Mayor-elect Peter Alberti, Shannon Spinner and Robert Scott

Mayor Peter Alberti issued the Oath of Office to Trustee-elect Marla Butler

Proposed Resolution: Approval of the Mayoral Appointments

BE IT RESOLVED, that the appointments listed below are approved for the terms indicated.

<u>Position</u>	<u>Appointee</u>	<u>Term</u>
Deputy Mayor	Marla Butler	2 Year
Village Clerk-Treasurer	Mary Jo Wynne	2 Year
Deputy Clerk-Treasurer	Mary Ann Peters	2 Year
Village Attorney	Tal Rappleyea	1 Year
Code Enforcement	Michael Ragaini	1 Year

Offered by: Trustee Spinner
Seconded by: Trustee Lasher
Record of vote: All in favor

Proposed Resolution: Appointment to the Zoning Board of Appeals

BE IT RESOLVED, that Kim McLean be appointed to the Zoning Board of Appeals for a term of five (5) years (2017-2022).

Offered by: Trustee Butler
Seconded by: Trustee Spinner
Record of Vote: All in favor

Proposed Resolution: Appointment to the Waterfront Advisory Committee

BE IT RESOLVED, that Stephan Bradicich be appointed to the Waterfront Advisory Committee for a term of five (5) years (2017-2022).

Offered by: Trustee Lasher
Seconded by: Trustee Butler
Record of Vote: All in favor

Proposed Resolution: Designation of Official Newspapers

BE IT RESOLVED, that The Daily Mail is designated as the official newspaper for the Village of Athens

Offered by: Trustee Spinner
Seconded by: Trustee Scott
Record of Vote: All in favor

Proposed Resolution: Designation of the Official Depositories of Funds for the Village of Athens

BE IT RESOLVED, that The National Bank of Coxsackie and The Bank of Greene County are the official depositories for funds of the Village of Athens.

Offered by: Trustee Lasher
Second by: Trustee Butler
Record of Vote: All in favor

Proposed Resolution : Establishment of Meeting Times and Location

BE IT RESOLVED, that the second and fourth Wednesdays of each month at 6:30 pm will be the time and that Municipal Building, located at 2 First Street will be the place for the regular monthly meetings of the Board of Trustees, and

IT IS FURTHER RESOLVED, that the first meeting of each month will be set aside to receive the reports of the department heads and that the second meeting of each month will receive public input.

IT IS FURTHER RESOLVED, that the meeting normally held on April 26, 2017, is to be moved to April 24th, 2017.

IT IS FURTHER RESOLVED, that the meeting normally held on November 22, 2017 is cancelled due to the proximity of an observed holiday.

Offered by: Trustee Butler
Second by: Trustee Spinner
Record of Vote: All in favor

Proposed Resolution: Establishment of the Mileage Reimbursement Rate

BE IT RESOLVED, that the mileage reimbursement rate will be set at the prevailing rate of the Internal Revenue Service for the use of a personal vehicle by employees performing official duties on behalf of the Village of Athens. The current prevailing rate is \$.53.5 per mile.

Offered by: Trustee Scott
Seconded by: Trustee Lasher
Record of Vote: All in favor

Proposed Resolution: Designation of Official Posting Locations

BE IT RESOLVED, that the official posting locations for the Village of Athens will be the Athens Municipal Building, The National Bank of Coxsackie, D.R. Evarts Library, Stewart's, U.S. Post Office.

Offered by: Trustee Spinner
Seconded by: Trustee Scott
Record of vote: All in favor

Proposed Resolution: Approval of Procurement Policy

BE IT RESOLVED, that the current Procurement Policy is approved,

Offered by: Trustee Lasher
Seconded by: Trustee Scott
Record of Vote: All in favor

Proposed Resolution: Approval of Investment Policy

BE IT RESOLVED, that the current Investment Policy is approved.

Offered by: Trustee Lasher
Seconded by: Trustee Butler
Record of Vote: All in favor

Proposed Resolution: Establishment of Official Holidays for Non-Teamster Workers

BE IT RESOLVED, that the following holidays are established for the Village of Athens, New Year's Day, Martin Luther King Day, President's Day, Memorial Day, July 4th, Labor Day, Columbus Day, Election Day, Veteran's Day, Thanksgiving Day, Christmas

Offered by: Trustee Spinner
Seconded by: Trustee Scott
Record of Vote: All in favor

Proposed Resolution: Advance Payment of Utility Bills

WHEREAS, the Village of Athens has determined that authorization to make payment, in advance of the audit of claims, for public utility and postage charges is necessary,

WHEREAS, all such claims will be presented at the next meeting,

BE IT RESOLVED, that the Village of Athens approves the advance payment of claims from public utility and postage charges

Offered by: Trustee Lasher
Seconded by: Trustee Butler
Record of Vote: All in favor

Proposed Resolution: Establishment of Clean Up Week and Clean Up Day

WHEREAS, the Village of Athens is committed to assisting its residents in the maintenance of their properties,

WHEREAS, the removal and recycling of unwanted debris from homes and properties is in the best interest of the Village of Athens and its residents,

WHEREAS, removal of unwanted debris reaffirms community pride and helps present a positive image for the Village,

WHEREAS, the Village of Athens, in grateful partnership with the Town of Athens and Greene County Solid Waste, offers free disposal of certain items at pre-determined times, as identified by the Town of Athens,

WHEREAS, the disposal site for the spring clean up will be located at the Village Brush Recycling site; the disposal site for the fall cleanup is the Town of Athens Highway Garage,

BE IT RESOLVED, that the Town of Athens in conjunction with the Village of Athens has designated April 22 as Clean Up Day and urges its citizens to take advantage of this unique opportunity.

Offered by: Trustee Spinner
Seconded by: Trustee Butler
Record of Vote: All in favor

Proposed Resolution: Establishment of Yard Sale Day.

BE IT RESOLVED, that the Village of Athens establishes August 26, 2017 as the date and August 27, 2017 as the rain date for the annual yard sale.

Offered by: Trustee Butler
Seconded by: Trustee Spinner
Record of Vote: All in favor

Proposed Resolution: Adoption of the Meeting Rules of Procedure.

BE IT RESOLVED, that Village of Athens adopts the attached Rules of Procedure to govern the conduct of its meetings and,
IT IS FUTHER RESOLVED, that the Mayor and the Board of Trustees will evaluate the Rules of Procedure and make changes as needed, from time to time, by resolution.

Offered by: Trustee Lasher
Seconded by: Trustee Spinner
Record of Vote: All in favor

Proposed Resolution: Establishment of the Date for the Next Organizational Meeting.

BE IT RESOLVED, that the next organizational meeting will be held at 6:30 P.M., April 2, 2018.

Offered by: Trustee Scott
Seconded by: Trustee Lasher
Record of Vote: All in favor

The following committee appointments are announced by Mayor Alberti. All terms are for one year.

Buildings and Grounds	Robert Scott	
Code Enforcement	Peter Alberti	
Department of Public Works	Robert Scott	Peter Alberti
Budget/Finance and Audit	Mary Jo Wynne	Peter Alberti
Insurance	Marla Butler	
Parks, Trees and Civic Improvements	Robert Scott	
Public Safety/Police	Gail Lasher	
Public Safety/Fire	Marla Butler	
Water and Sewer	Shannon Spinner	Peter Alberti
Safety Committee	Robert Scott	

The following assignment and liaisons are announced by Mayor Alberti. All terms are for one year.

Athens Community Foundation	Gail Lasher	
Athens Cultural Center	Gail Lasher	
County Planning Board Member	Peter Alberti	
Employee Handbook	Marla Butler	Mary Jo Wynne
Parking Lot Improvements	Robert Scott	
Revolving Loan Fund	Marla Butler	
Senior Citizen Issues	Shannon Spinner	
Athens Street Festival	Shannon Spinner	
Town of Athens	Gail Lasher	Robert Scott
Youth and Recreation	Marla Butler	
Athens Performing Arts Committee	Marla Butler	

Proposed Resolution: Approving the above committees and liaisons as announced by the Mayor.

Offered by: Trustee Lasher
Seconded by: Trustee Spinner
Record of Vote: All in favor

Adjournment

Time: 7:30PM

Motion by: Trustee Lasher
Seconded by: Trustee Spinner