

**Village of Athens**  
**2 First Street, Athens, NY 12015**  
**Organizational Meeting, April 4, 2016**

Members Present: Mayor Chris Pfister, Trustees Gail Lasher, Marla Butler, Peter Alberti, Robert June, Acting Secretary, Peggy Snyder

Pledge of Allegiance

A valid quorum was present for voting purposes.  
Meeting called to order at 6:30 pm by Mayor Pfister

Issuance of the Oaths of Office

Gail Lasher, Trustee  
Peter Alberti, Trustee

**Proposed Resolution:** Approval of the Mayoral Appointments

BE IT RESOLVED, that the appointments listed below are approved for the terms indicated.

<u>Position</u>	<u>Appointee</u>	<u>Term</u>
Deputy Mayor	Gail Lasher	1 Year
Deputy Clerk	Mary Ann Peters	1 Year
Village Attorney	Tal Rappleyea	1 Year
Chairperson/Planning Board	Margaret Moree	1 Year
Dog Control Officer	Nora Adelman	1 Year

Offered by: Trustee Alberti  
Second by: Trustee June  
Record of Vote: 5-0, Motion carried

**Proposed Resolution:** Appointment to the Planning Board

BE IT RESOLVED, that Carrie Feder be appointed to the Village of Athens Planning Board for a term of five (5) years (2016 – 2021)

Offered by: Trustee Lasher  
Seconded by: Trustee June  
Record of vote: 3-2, Motion carried (Trustee Lasher, June, Mayor Pfister in favor, Trustee Alberti and Butler no votes)

**Proposed Resolution:** Appointment to the Zoning Board of Appeals

BE IT RESOLVED, that Andrew Dupont be appointed to the Zoning Board of Appeals for a term of five (5) years 2016 – 2021)

Offered by: Trustee Butler  
Seconded by: Trustee Alberti  
Record of Vote: 5-0, Motion carried

**Proposed Resolution:** Appointment to the Waterfront Advisory Committee

BE IT RESOLVED, that John Moree Sr. be appointed to the Waterfront Advisory Committee for A term of five (5) years (2016 – 2021)

Offered by: Trustee Lasher  
Seconded by: Trustee June  
Record of Vote: 5-0, Motion carried

**Proposed Resolution:** Designation of Official Newspapers

BE IT RESOLVED, that The Daily Mail is designated as the official newspaper for the Village Of Athens

Offered by: Trustee Alberti  
Seconded by: Trustee Lasher  
Record of Vote: 5-0, Motion carried

**Proposed Resolution:** Designation of the Official Depositories of Funds for the Village of Athens

BE IT RESOLVED, that The National Bank of Coxsackie, The Bank of Greene County and MBIA are the official depositories for funds of the Village of Athens.

Offered by: Trustee June  
Seconded by: Trustee Lasher  
Record of Vote: 5-0, Motion carried

**Proposed Resolution:** Establishment of Meeting Times and Location

BE IT RESOLVED, that the second and fourth Wednesdays of each month at 6:30 pm will be the time and that Municipal Building, located at 2 First Street will be the place for the regular monthly meetings of the Board of Trustees, and

IT IS FURTHER RESOLVED, that the first meeting of each month will be set aside to receive the reports of the department heads and that the second meeting of each month will receive public input,

IT IS FURTHER RESOLVED, that the meeting normally held on November 23, is cancelled due to the proximity of an observed holiday.

Offered by: Trustee Butler  
Second by: Trustee Lasher  
Record of Vote: 5-0, Motion carried

**Proposed Resolution:** Establishment of the Mileage Reimbursement Rate

BE IT RESOLVED, that the mileage reimbursement rate will be set at the prevailing rate of the Internal Revenue Service for the use of a personal vehicle by employees performing official duties on behalf of the Village of Athens. The current prevailing rate is \$.54 per mile.

Offered by: Trustee Alberti  
Seconded by: Trustee June  
Record of Vote: 5-0, Motion carried

**Proposed Resolution:** Designation of Official Posting Locations

BE IT RESOLVED, that the official posting locations for the Village of Athens will be the Athens Municipal Building, The National Bank of Coxsackie, D.R. Evarts Library, Stewart's, U.S. Post Office.

Offered by: Trustee Lasher  
Seconded by: Trustee Butler  
Record of Vote: 5-0, Motion carried

**Proposed Resolution:** approval of Procurement Policy

BE IT RESOLVED, that the current Procurement Policy is approved.

Offered by: Trustee June  
Seconded by: Trustee Alberti  
Record of Vote: 5-0, Motion carried

\*Procurement Policy attached

**Proposed Resolution:** Approval of Investment Policy

BE IT RESOLVED, that the current Investment Policy is approved.

Offered by: Trustee Lasher  
Seconded by: Trustee June  
Record of Vote: 5-0. Motion carried

**Proposed Resolution:** Establishment of Official Holidays for Non-Teamster Workers

BE IT RESOLVED, that the following holidays are established for the Village of Athens, New Year's Day, Martin Luther King Day, President's Day, Memorial Day, July 4<sup>th</sup>, Labor Day, Columbus Day, Election Day, Veteran's Day, Thanksgiving Day, Christmas.

Offered by: Trustee Lasher  
Seconded by: Trustee Butler  
Record of Vote: 5-0, Motion carried

**Proposed Resolution: Advance Payment of Utility Bills**

WHEARAS, the Village of Athens has determined that authorization to make payment, in Advance of the audit of claims, for public utility and postage charges is necessary,

WHEARAS, all such claims will be presented at the next meeting,

BE IT RESOLVED, that the Village of Athens approves the advance payment of claims from Public utility and postage charges

Offered by: Trustee Alberti  
Seconded by: Trustee June  
Record of Vote: 5-0, Motion carried

**Proposed Resolution: Establishment of Clean Up Week and Clean Up Day**

WHEREAS, the Village of Athens is committed to assisting its residents in the maintenance of Their properties,

WHEREAS, the removal of unwanted debris reaffirms community pride and helps present a positive Image for the Village,

WHEREAS, the Village of Athens, in grateful partnership with the Town of Athens and Greene County Solid Waste, offers free disposal of certain items at pre-determined times, as identified By the Town of Athens,

WHEREAS, the disposal site for the spring cleanup will be located at the Village Brush Recycling site; the disposal site for the fall cleanup is the Town of Athens Highway Garage,

BE IT RESOLVED, that the Town of Athens in conjunction with the Village of Athens has Designated April 23 as Cleanup Day and urges its citizens to take advantage of this unique opportunity.

Offered by: Trustee Lasher  
Seconded by: Trustee Butler  
Record of Vote: 5-0, Motion carried

\*No date set yet for fall cleanup day

**Proposed Resolution: Establishment of Yard Sale Day**

BE IT RESOLVED, that the Village of Athens establishes August 27 as the date and August 28 as the rain date for the annual yard sale.

Offered by: Trustee Alberti  
Seconded by: Trustee Butler  
Record of Vote: 5-0, Motion carried

**Proposed Resolution:** Adoption of the Rules of Procedure

BE IT RESOLVED, that the Village of Athens adopts the attached Rules of Procedure to govern the Conduct of its meetings and,

IT IS FURTHER RESOLVED, that the Mayor and the Board of Trustees will evaluate the Rules Of Procedure and make changes as needed, from time to time, by resolution.

Offered by: Trustee Lasher  
Seconded by: Trustee June  
Record of Vote: 5-0, Motion carried

**Proposed Resolution:** Establishment of the Date for the Next Organizational Meeting

BE IT RESOLVED, that the next organizational meeting will be held at 6:30 P.M., April, 2017.

Offered by: Trustee Alberti  
Seconded by: Trustee June  
Record of Vote: 5-0, Motion carried

**Appointments**

The following committee appointments are announced by Mayor Pfister. All terms are for one year.

Buildings and Grounds	Mayor Pfister	
Code Enforcement	Peter Alberti	Mayor Pfister
Department of Public Works	Peter Alberti	Mayor Pfister
Budget/Finance and Audit	Mayor Pfister	R. June/M.J. Wynne
Insurance	Marla Butler	
Parks, Trees and Civic Improvements	Mayor Pfister	
Public Safety/ Police	Gail Lasher	
Public Safety/Fire	Robert June	
Water and Sewer	Robert June	Mayor Pfister

**Assignments & Liaisons**

The following assignment and liaisons are announced by Mayor Pfister. All terms are for one year.

Athens Community Foundation	Peter Alberti	
Athens Cultural Center	Gail Lasher	
County Planning Board Member	Peter Alberti	
Employee Handbook	Marla Butler	Mary Jo Wynne
Parking Lot Improvements	Gail Lasher	
Revolving Loan Fund	Marla Butler	
Senior Citizen Issues	Marla Butler	
Athens Street Festival	Gail Lasher	
Town of Athens	Gail Lasher	
Youth and Recreation	Marla Butler	

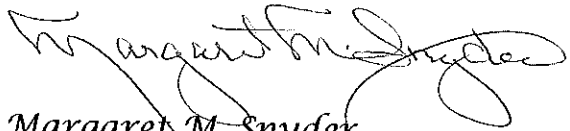
\*Trustee Butler stated she was contacted by Jason Lasher requesting to use the gym on Wednesday evening for Little League practice due to the weather. This met with no objections

\*Mayor Pfister stated that he is waiting on one more possible bid for the furnace at the firehouse.

**Adjournment**

Time: 7 p.m.  
Motion by: Trustee Alberti  
Seconded by: Trustee June

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Margaret M. Snyder". The signature is written in dark ink and is positioned above the printed name.

*Margaret M. Snyder*  
Acting Secretary