

**Village of Athens Planning Board**  
**Athens Village Office, 2 First Street, Athens, NY 12015**  
**Meeting September 20, 2016**

Members Present: Margaret Moree, Kurt Parde, Carrie Feder, John Miller, Tim Albright, and Peggy Snyder, Secretary

Absent: None

There was a valid quorum present for voting purposes.

Meeting called to order at 6:30 pm by Chairman Moree

### **Minutes**

Motion was made by Kurt Parde and seconded by Tim Albright to approve the August 16, 2016 minutes are presented. All in favor, motion carried.

### **Applications**

**James Duffy, Travis Place, Sleepy Hollow**, Charles Holtz, Surveyor, presented with a map for a lot line adjustment combining 3 parcels. Tax map # 105.18-6-21, 105.18-6-22, 105.18-6-23, lots 251, 252 and 253. Proposal to remove the interior line between lot 251 and 252 and also 252 and 253, will be known as lot 251. A motion was made by Kurt Parde and seconded by Tim Albright, all in favor, motion carried.

**Shannon Greer, 16 Brick Row**, Sirreya Din presented with application to replace wooden front steps with wider steps and replace white plastic gutter with black aluminum gutter. After discussion with board and their suggestion of using ½” round galvanized gutter to keep in the historic time period of the house, a motion was made by Tim Albright and seconded by John Miller to approve the replacement of existing steps with wooden steps wider and symmetrical than existing steps as per the drawing presented and also approve replacement of existing gutter with black aluminum gutters with the recommendation that the homeowner consider the use of ½” round galvanized material. All in favor, motion carried.

**Jonathan Franzen, 21 North Franklin Street**, Michael Kristovich presented as contractor with application and photos and drawings to repair cornice to match existing, paint cornice to match existing in Benjamin Moore Floral White, repair and paint windows as needed and use Benjamin Moore Aegean Olive. After the board’s review of application, a motion was made by Carrie Feder and seconded by Tim Albright to approve the repairs and painting as described in the application and use the Benjamin Moore colors listed in the application. All in favor, motion carried.

**Carrie Feder, 85 North Washington Street**, recused herself as a board member to present her application for maintenance and repairs to repaint metal roof existing color, venetian red; paint exterior doors, white, high gloss oil; repaint wood south addition, existing color, venetian red and trim in white; repaint north building clapboards existing color, venetian red and trim in white; replace roof on front – facing North Washington Street with red cedar, heavy butt taper sawn shingles; repair and replace rotted wood trim and paint existing color, venetian red; restore front dormers – facing North Washington Street, with salvaged existing board or new if needed and roof with new wood shingles; replace concrete front steps and entrance well from sidewalk to front door with slate or bluestone treads and brick or slate or bluestone risers; remove concrete sidewalls of steps and replace with slate or brick sides set perpendicular to the house; replace concrete and broken slate steps from sidewalk to lower north addition yard with slate treads and brick risers; remove concrete walkway and replace with pea stone; remove concrete steps on north addition front yard and replace with wood risers. New work would include: steps to south garden consisting of 4 open steps made from pressure treated lumber

fastened to brick wall and supported on a bluestone slab base, rail is 1" X 4" painted white; wooden steps from front door of south addition to gravel level consisting of 2 open steps made of pressure treated lumber with a bluestone slab base; vertical board fence to run along north boundary of property, one (1') foot in from adjoining property, the first six to eight feet of fence will be five (5') feet high, the remainder of fence running east will be six feet (6') high. Fence will be one hundred sixty-six feet (166') in length. Fence will meet up with existing fences at both ends. The style of fence will match existing fence with saw tooth top and the materials will be 4" X 4" black locust posts, 1" X 4" black locust framing. Vertical placed 1' X 10" rough cut hemlock boards with saw tooth top six foot (6') high overall and will be left unpainted to weather. A wood enclosure for garbage cans placed at the northwest corner of the property will be five feet (5') back from the sidewalk in line with neighboring fences. Pressure treated 2" X 4" frame set on gravel base with wide rough cut hemlock boards installed as shiplap, horizontal or vertical. 2 doors on face mounted with antique long hinges. Roof is wide horizontal boards. The enclosure will be 6' wide X 3'6" deep X 4'6" high at rear and 4' high at the front. It will be left unpainted to weather like the fence or painted white to match four board horse fence parallel to sidewalk. Paint chips presented for all work and wood cedar shingles presented. Chairman Moree stated that the application needed to be forwarded to both the County Planning Department for review and New York State DOT for review and approval. Also noted was that the last application submitted by Carrie Feder had been sent to Greene County Planning Department and would be reviewed at their next meeting on September 21<sup>st</sup>. A motion was made by Tim Albright and seconded by Kurt Parde to approve the application as presented pending approval from both Greene County Planning Department and New York State DOT. All in favor, motion carried.

### **Other Business**

Trustee Peter Alberti of the Athens Village Board was present and stated that the Village Board wanted to be sure that the members of the Planning Board were keeping up to date on the four hours of training per year that they are required to have. Chairman Moree stated that beginning tonight they will be doing a training session when they conclude the meeting for the next four months. Chairman Moree asked if there had been any decision made by the Village Board regarding large solar farms and Trustee Alberti stated that there had not. Chairman Moree stated that the lines of communication and how the Planning Board knows what is happening needs to be improved. There needs to be better lines of communication between the Planning Board and the Code Enforcement Officer and also the Village Board and the Planning Board. Chairman Moree stated that she would be happy to work with someone to devise an excel program for checks and balances between the three to keep the lines of communication open. Trustee Alberti stated that he would take this information back to the Village Board. Mayor Pfister was also present and stated that there needed to be better communication between everyone.

Separately, Chairman Moree advised the Planning Board members of her conversations with the Village Attorney, the DOT Regional Engineer and Ed Diamante at the County Planning Department. She discussed standards for referral of applications to the County Planning Board for applications within 500' of a county or state highway; standards DOT uses for referral to the Regional DOT office for permits within the state right of way on state highways (Route 385), and the village attorney's interpretation of the Zoning Code to reinforce that under the Code a fence is considered a structure. Each of these items was discussed with the Planning Board members.

**Correspondence**

Training Course at Columbia Greene Community College on October 17, 2016 at 6:30 pm, all given a copy.

Motion to adjourn made by Kurt Parde and seconded by Margaret Moree, all in favor, motion carried. Meeting adjourned by Chairman Moree at 7:40 p.m.

Respectfully submitted,

Margaret Snyder  
Secretary, Village of Athens Planning Board

\*After the adjournment of the Planning Board meeting a one-hour training session was held discussing the General Municipal Law and also a 239-m application and a DOT checklist and application. All members of the Planning Board were present for the training session and all were provided with copies of the relevant statutes and applications

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Margaret Moree  
Tim Albright  
Kurt Parde  
John Miller  
Carrie Feder